

Covid-19 Construction Site Safety Plan – Archway Construction Ltd.

April 1, 2020

Archway Construction Ltd. has prepared and is implementing the current site safety plan for the duration of the Covid-19 Pandemic to ensure the safety of all workers and staff.

General Measures taken by Archway Construction:

- 1.** If any of the workers/staff/visitors, etc. in any of our construction sites shows even the slightest signs of Covid-19 related symptoms (such as repeated/unusual coughing, sneezing, runny nose, headache, fever, etc.), the person will be immediately asked to stop the work and return home to rest and contact the related authorities.
- 2.** All site personnel will be strictly instructed to consider social distancing rules (at least 6 ft. or 2 m distance between personnel at all time) and avoid gatherings or working together in clusters. Also, congregating in break areas and lunch areas is prohibited. The site supervisor will ensure this very important rule is always maintained in the job site.
- 3.** Wash stations, hand sanitizers and masks are provided in all construction sites and all site personnel are instructed to wash their hands and use the masks on a regular basis. Despite the recent shortage of the aforementioned items, Archway Construction has and will do its best to have these items in sufficient quantities at all times.
- 4.** All workers will wear PPE at all times as long as it is safe to do so - safety goggles, masks, and gloves.
- 5.** Construction schedules will be revised to be done in a staggered method to ensure having as few people as possible at the site at each given time.
- 6.** All site meeting or inspections have been changed to teleconference or by sending the pictures of the work to the inspector. whenever possible. If a site meeting or an inspection is inevitable, the social distancing rules will be applied and the personnel involved must all wash their hands before and after the meeting and must use masks for the duration of the meeting.
- 7.** Establish a daily screening protocol for arriving staff, to ensure that potentially infected staff do not enter the work site. If workers leave and re-enter the work site during the shift, re-screen individuals prior to re-entry into the work site.
- 8.** Provide and maintain adequate washroom facilities as required by Work Safe BC Regulation 4.85. Disinfect and clean washroom facilities on a regular basis, especially after work breaks and lunch time (when they are mostly used).

Project Manager MUST:

- 1.** Be in direct contact with the site supervisor/foreman to ensure the safety plan is implemented at all times.
- 2.** Immediately arrange for the replenishment of the sanitizing equipment if site supervisor foresees a shortage.

Site Supervisor/Foreman MUST:

- 1.** Ask any site personnel to leave the job site and contact the related authorities if any of the workers/staff/visitors, etc. shows even the slightest signs of Covid-19 related symptoms (such as repeated/unusual coughing, sneezing, runny nose, headache, fever, sore throat, etc.).
- 2.** Ensure the availability of washing/sanitizer/masks at all time and report the project manager if a shortage is foreseen in order to replenish the items.
- 3.** Ensure site personnel consider the social distancing rules, i.e. do not congregate anywhere in the job site (break areas, lunchrooms, etc.) at all times. Social distancing must be especially maintained in elevators and closed areas. Establish a regular cleaning and disinfection schedule for elevators and lifts.
- 4.** Ensure site personnel do not share any personal items, tools or PPE equipment.
- 5.** Establish a daily screening protocol for arriving staff, to ensure that potentially infected staff do not enter the work site. If workers leave and re-enter the work site during the shift, re-screen individuals prior to re-entry into the work site.
- 6.** Instruct the designated personnel to regularly clean and sanitize all common areas and surfaces, including washrooms, shared offices, common tables, desks, light switches and door handles.
- 7.** Maintain a list of employees that are currently working on sites and update this list daily.

Workers/Site Personnel MUST:

- 1.** DO NOT come to work if feeling unwell. Contact the related health authorities immediately.
- 2.** Always consider social distancing rules (at least 6 ft. or 2 m distance between personnel at all time) and avoid gatherings or working together in clusters.
- 3.** Encourage colleagues to immediately report to the site supervisor if any symptoms are witnessed (such as repeated/unusual coughing, sneezing, runny nose, headache, fever, sore throat, etc.). Follow up and ensure the site supervisor have been informed.
- 4.** Wash/sanitize the hands using the provided items and wear masks.
- 5.** Avoid touching the face at all costs.
- 6.** Avoid sharing personal items, tools, PPE equipment, etc.
- 7.** Avoid discharging saliva (spitting) in the job site.
- 8.** Avoid carpooling to the job site.